|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ADI SOYADI** |  | | | | | |
| **GÖREV YERİ** |  | | | | | |
| **GÖREVİ** | **Büro ve Sekretarya** | | | **Genel Temizlik** | | |
| **Bakım Onarım** | | | **Şoför** | | |
| **6360 ve 5510 Kanun Kapsamında Çalışan (Genel Sekreterlik Bünyesi)** | | | | | |
| **TARİH** | **GİRİŞ SAATİ** | **İMZA** | **ARA DİNLENME** | | **ÇIKIŞ SAATİ** | **İMZA** |
| **01.05.2025** | ***EMEK VE DAYANIŞMA GÜNÜ*** | | | | | |
| **02.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **03.05.2025** | ***08.00*** |  |  | | ***13.00*** |  |
| **04.05.2025** |  | | | | | |
| **05.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **06.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **07.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **08.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **09.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **10.05.2025** | ***08.00*** |  |  | | ***13.00*** |  |
| **11.05.2025** |  | | | | | |
| **12.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **13.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **14.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **15.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **16.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **17.05.2025** | ***08.00*** |  |  | | ***13.00*** |  |
| **18.05.2025** |  | | | | | |
| **19.05.2025** | ***ATATÜRK’Ü ANMA, GENÇLİK VE SPOR BAYRAMI*** | | | | | |
| **20.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **21.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **22.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **23.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **24.05.2025** | ***08.00*** |  |  | | ***13.00*** |  |
| **25.05.2025** |  | | | | | |
| **26.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **27.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **28.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **29.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **30.05.2025** | ***08.00*** |  | **12.00-13.00** | | ***18.00*** |  |
| **31.05.2025** | ***08.00*** |  |  | | ***13.00*** |  |

**BİRİM AMİRİ ONAY**

Kaşe / İmza