|  |  |
| --- | --- |
| **ADI SOYADI** |  |
| **GÖREV YERİ** |  |
| **GÖREVİ** | [ ]  **Büro ve Sekretarya**  | [ ]  **Genel Temizlik** |
| [ ]  **Bakım Onarım** | [ ]  **Şoför** |
| [ ]  **6360 ve 5510 Kanun Kapsamında Çalışan (Genel Sekreterlik Bünyesi)** |
| **TARİH** | **GİRİŞ SAATİ** | **İMZA** | **ARA DİNLENME** | **ÇIKIŞ SAATİ** | **İMZA** |
| **01.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **02.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **03.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **04.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **05.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **06.04.2024** | ***08.00*** |  |  | ***13.00*** |  |
| **07.04.2024** |  |
| **08.04.2024** | ***İDARİ İZİN*** |
| **09.04.2024** | ***İDARİ İZİN*** | ***RAMAZAN BAYRAMI ARİFESİ*** |
| **10.04.2024** | ***RAMAZAN BAYRAMI 1. GÜN*** |
| **11.04.2024** | ***RAMAZAN BAYRAMI 2. GÜN*** |
| **12.04.2024** | ***RAMAZAN BAYRAMI 3. GÜN*** |
| **13.04.2024** | ***08.00*** |  |  | ***13.00*** |  |
| **14.04.2024** |  |
| **15.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **16.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **17.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **18.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **19.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **20.04.2024** | ***08.00*** |  |  | ***13.00*** |  |
| **21.04.2024** |  |
| **22.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **23.04.2024** | ***23 NİSAN ULUSAL EGEMENLİK VE ÇOCUK BAYRAMI*** |
| **24.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **25.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **26.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **27.04.2024** | ***08.00*** |  |  | ***13.00*** |  |
| **28.04.2024** |  |
| **29.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |
| **30.04.2024** | ***08.00*** |  | **12.00-13.00** | ***17.00*** |  |

**BİRİM AMİRİ ONAY**

 Kaşe / İmza