|  |  |
| --- | --- |
| **ADI SOYADI** |  |
| **GÖREV YERİ** |  |
| **GÖREVİ** | [ ]  **Büro ve Sekretarya**  | [ ]  **Genel Temizlik** |
| [ ]  **Bakım Onarım** | [ ]  **Şoför** |
| [ ]  **6360 ve 5510 Kanun Kapsamında Çalışan (Genel Sekreterlik Bünyesi)** |
| **TARİH** | **GİRİŞ SAATİ** | **İMZA** | **ARA DİNLENME** | **ÇIKIŞ SAATİ** | **İMZA** |
| **01.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **02.08.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **03.08.2025** |  |
| **04.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **05.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **06.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **07.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **08.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **09.08.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **10.08.2025** |  |
| **11.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **12.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **13.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **14.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **15.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **16.08.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **17.08.2025** |  |
| **18.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **19.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **20.082025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **21.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **22.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **23.08.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **24.08.2025** |  |
| **25.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **26.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **27.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **28.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **29.08.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **30.08.2025** | ***30 AĞUSTOS ZAFER BAYRAMI*** |
| **31.08.2025** |  |

**BİRİM AMİRİ ONAY**

 Kaşe / İmza