|  |  |
| --- | --- |
| **ADI SOYADI** |  |
| **GÖREV YERİ** |  |
| **GÖREVİ** | [ ]  **Büro ve Sekretarya**  | [ ]  **Genel Temizlik** |
| [ ]  **Bakım Onarım** | [ ]  **Şoför** |
| [ ]  **6360 ve 5510 Kanun Kapsamında Çalışan (Genel Sekreterlik Bünyesi)** |
| **TARİH** | **GİRİŞ SAATİ** | **İMZA** | **ARA DİNLENME** | **ÇIKIŞ SAATİ** | **İMZA** |
| **01.06.2025** |  |
| **02.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **03.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **04.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **05.06.2025** | ***08.00*** |  |  | ***13.00*** | ***KURBAN BAYRAMI ARİFESİ*** |
| **06.06.2025** | ***KURBAN BAYRAMI 1. GÜN*** |
| **07.06.2025** | ***KURBAN BAYRAMI 2. GÜN*** |
| **08.06.2025** | ***KURBAN BAYRAMI 3. GÜN*** |
| **09.06.2025** | ***KURBAN BAYRAMI 4. GÜN*** |
| **10.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **11.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **12.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **13.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **14.06.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **15.06.2025** |  |
| **16.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **17.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **18.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **19.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **20.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **21.06.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **22.06.2025** |  |
| **23.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **24.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **25.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **26.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **27.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |
| **28.06.2025** | ***08.00*** |  |  | ***13.00*** |  |
| **29.06.2025** |  |
| **30.06.2025** | ***08.00*** |  | **12.00-13.00** | ***18.00*** |  |

**BİRİM AMİRİ ONAY**

 Kaşe / İmza