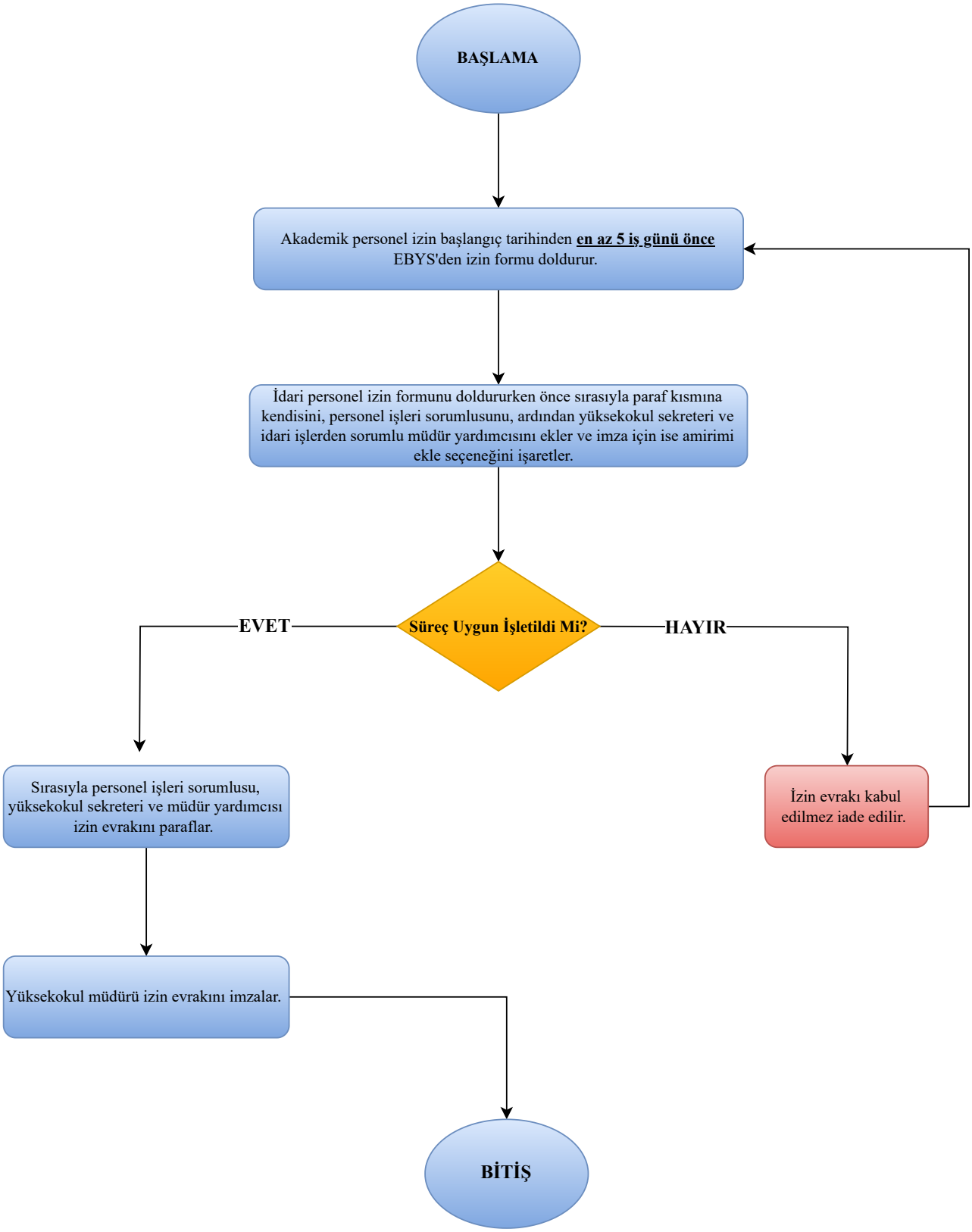GÖYNÜK MUTFAK SANATLARI MYO İDARİ PERSONEL İZİN İŞ AKIŞ SÜRECİ