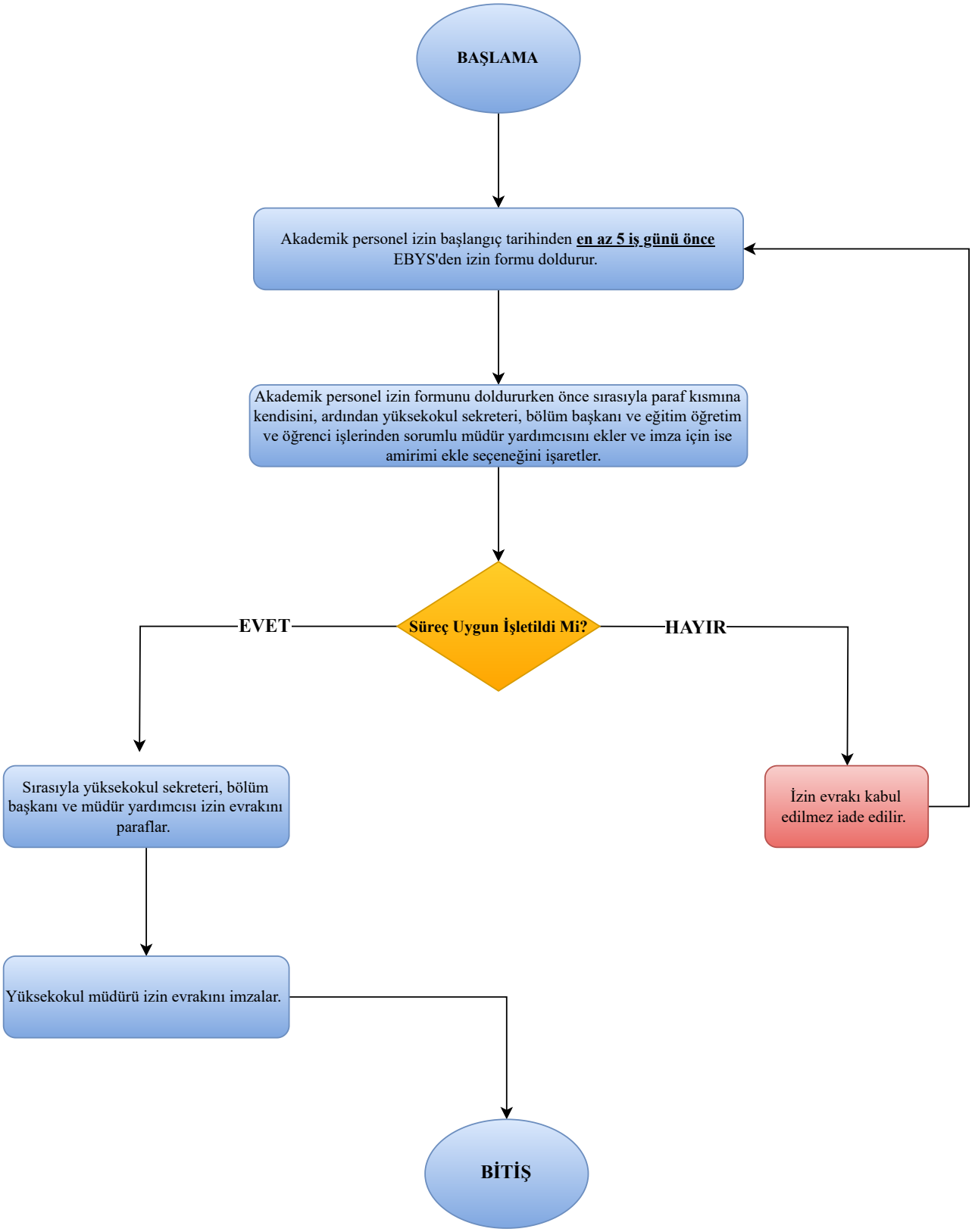GÖYNÜK MUTFAK SANATLARI MYO AKADEMİK PERSONEL İZİN İŞ AKIŞ SÜRECİ